

Board of Directors: 11.1.2018
Agenda Item: Bo.1.18.5

Report from the Chairman

Presented by:	Professor Bill McCarthy, Chairman	Author:	Jacqui Maurice, Head of Corporate Governance
Previously considered by:	N/A		

Key points	Purpose:
The report provides an update on activity and engagement involving the Council of Governors since the previous report presented to the Board of Directors in November 2017.	To note and gain assurance

Executive Summary:
<p>The following report provides summaries with regard to;</p> <ol style="list-style-type: none"> 1. Outcomes from the Council of Governors meeting held 16 November 2017 2. Membership Communications and Engagement 3. Governors Nominations and Remuneration Committee held 8 December 2017 4. Elections to the Council of Governors 5. Election of Foundation Trust Governors to NHS Providers Governor Advisory Committee 6. Quarterly meeting with the Vice-Chair and the Lead Governor 7. Recent National Publications <p>The Board of Directors is asked to note the report.</p>

Financial implications:
No

Regulatory relevance:

Monitor:	Code of Governance
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Equality Impact / Implications:	<p>Is there likely to be any impact on any of the protected characteristics? (Age, Disability, Gender, Gender Reassignment, Pregnancy and Maternity, Race, Religion or Belief, Sexual Orientation, Health Inequalities, Human Rights)</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, what is the mitigation against this?</p>
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Other:	
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Strategic Objective: <i>Reference to Strategic Objective(s) this paper relates to</i>	To provide outstanding care for patients
	To collaborate effectively with local and regional partners
	To deliver our financial plan and key performance targets
	To be in the top 20% of NHS employers
	To be a continually learning organisation

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Report from the Chairman

1. Outcomes from the Council of Governors meeting held 16 November

The last meeting of the Council of Governors took place on 16 November 2017. At that meeting there was good discussion and debate in response to the presentations delivered which the Governors found beneficial. Future agendas for the Council of Governors meetings will include similar opportunities for increased engagement between the Board and Governors. The following provides updates in relation to a number of key items covered at the Council of Governors meeting.

- a. **Membership of the Governors Nominations and Remuneration Committee:** Ms Hardev Sohal and Mr David Walker have both been reappointed, for a second term each, to the Governors Nominations and Remuneration Committee. Their terms are effective from 1 February 2018 for a period of three years for each Governor or, until their period as Governor comes to an end (whichever occurs first).
- b. **Quality Report 2017/18: Locally Selected Indicator:** The following Governors have been confirmed as part of the Governor Working Group that is developing a recommendation on the Indicator to be selected from the Quality Report 2017/18.
 - Mr Alan English, Public Governor (Lead Governor for the Working Group)
 - Cllr Tariq Hussain, Partner Governor
 - Hilary Meeghan, Public Governor
 - Wendy McQuillan, Public Governor
 - Marian Olonade-Taiwo, Public Governor

The Governors are currently being supported by the Foundation Trust's Head of Planning. A recommendation regarding the indicator to be selected for audit will be presented to the full Council of Governors on 18 January 2018 for approval.

- c. **'Programmed Reviews of Effectiveness, Safety and Sensitivity (ProgRESS)':** Donna Thompson, Director of Governance and Operations, extended an invitation to Governors to take part in 'Understanding our ProgRESS in a day' on Wednesday 6 December 2017. Mr Alan English, Governor, participated in the day and found the experience highly beneficial.

2. Membership Communications and Engagement

A session to discuss and plan for membership communications and engagement took place on 6 December 2017. The session focussed on;

- a. Promotional information used for interactive stands and displays.
- b. Planning for a (periodic) Governors staffed stand close to the new concourse at BRI to support engagement with patients, visitors and staff.
- c. The content of the new member e-communication (being produced with support from the Foundation Trust's Communications Team).

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- d. Production of the 'Governors End of Year Report' to support engagement with members and the public.
- e. Canvassing the views from Governors in relation to the development of a new Foundation Trust Membership Strategy.

Governors considered Foundation Trust Membership and Recruitment. They noted that the Foundation Trust continued to maintain a significantly large membership when compared to other Foundation Trusts (where the average size sat between 10,000 and 12,000 members). At BTHFT membership stood at 48,122 at the end of November 2017 (an overall reduction of 225 public and patient members in year). The table below provides a breakdown with regard to the membership position at the end of November 2017.

Member Type Breakdown	Total membership : 48,122
Public Constituencies	36,327
Rest of England and Wales	257
Bradford East	8,854
Bradford South	8,565
Bradford West	8,916
Keighley	3,006
Shipley	6,729
Patient Constituency	6,392
Staff Classes	5,403
Medical and Dental practitioners	687
Nurses and Midwives	1,709
Allied Health Professionals and Scientists	633
All other staff	2,374

The Governors also discussed representation with regard to the communities served and considered the local membership profile against that of the local population.

3. Governors Nominations and Remuneration Committee

The last meeting of the committee took place on 8 December 2017. Recommendations from the Committee regarding the NRC Terms of Reference and a Non-Executive Director Appointment will be presented to the Council of Governors for approval on 18 January 2018.

4. Elections to the Council of Governors

The deadline for voting in the elections for two seats on the Council of Governors was 21 December 2017 with the results announced on 22 December 2017. The Board is asked to note that;

- a. Ms Hilary Meeghan is reappointed as the Public Governor for Bradford South for a second term which will conclude in December 2020.
- b. The candidate who was the highest polling candidate in the Bradford West Election has since withdrawn. The Constitution allows for the next highest polling candidate to fill the seat until

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the next scheduled election. Ms Ruby Hussain has agreed to fill the vacancy until the next scheduled elections which take place in November 2018.

5. Election of Foundation Trust Governors to NHS Providers Governor Advisory Committee

NHS Providers has commenced its second election for Governor Members of its Governor Advisory Committee (formerly known as the Governor Policy Board) in December 2017. Current Committee members will come to the end of their three-year terms in March 2018.

The Governor Advisory Committee (GAC) is comprised of eight Governors elected by NHS Providers member Foundation Trusts, and two Chairs who are NHS Providers Board members. The Committee oversees their Governor support work and provides NHS Providers with advice on Governor-specific issues. The call for nominations closes on 12th January 2018 and each Foundation Trust is able to nominate one Governor to stand for election to one of the eight Governor positions.

I am pleased to inform the Board that Ms Pauline Garnett, Staff Governor, will be put forward as the nomination to the GAC from our Foundation Trust.

6. Quarterly meeting with the Vice-Chair and the Lead Governor

My next quarterly meeting with Mr David Walker, Vice-Chair of the Council of Governors and Professor Marina Bloj, Lead Governor, takes place on 12 January 2018. Dr Trevor Higgins, Deputy Chairman will also be joining us. All Governors have received an open invitation to attend this session.

7. Recent National Publications

The Governors have been directed towards the following recent publications to support their awareness of the context in which the Foundation Trust operates.

- a. National Guardian Office:** The National Guardian's Office (NGO) survey quantifying how the guardian role has been implemented - available here http://www.cqc.org.uk/sites/default/files/20170915_Freedom_to_Speak_Up_Guardian_Survey_2017.pdf

The NGO annual report and first case review report. The annual report is available at this link http://www.cqc.org.uk/sites/default/files/20171115_ngo_annualreport201617.pdf and the first case review information is available at this link <http://www.cqc.org.uk/national-guardians-office/content/case-reviews>

- b. Healthwatch England Update:** Healthwatch England annual report 2016-17 which is available here http://www.healthwatch.co.uk/sites/healthwatch.co.uk/files/20171101_healthwatch_england_annual_report_2016-17_-_speak_up.pdf

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- c. **Annual State of Care Report:** The CQC Annual State of Care Report available here <http://www.cqc.org.uk/news/stories/most-people-are-getting-good-safe-care-future-quality-precarious>
- d. **NHS planning for 2018/19:** The board report from NHS England which sets out the 5 principles that NHSE will adhere to in their discussions with the Government and other arm's length bodies over the next few months. The paper is available at this link <https://www.england.nhs.uk/wp-content/uploads/2017/11/04-pb-30-11-2017-nhs-planning-for-2018-19.pdf>

8. Conclusion

The Board of Directors is asked to note the report.

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